

## Terms of Service

- 1. I agree to reach out to The Jolley Dietitian to cancel or re-schedule appointments and/or packages and will only contact my dietitian by email for concise communication on administrative matters.
- **2.** I understand that email is checked at least once every 24 hours, Monday through Friday. Email is **NOT** checked on Saturday or Sunday.
- 3. I will NOT use email, social media (Facebook) or any other non-secure platforms to discuss my course of treatment and/or diet planning. If I have a question about the course of my care outside of the live group calls, I need to communicate with The Jolley Dietitian via secure messaging on the client portal, or book a 1:1 session with the dietitian. The dietitian has the discretion to address the questions received or to wait until the next appointment.
- **4.** I agree to pay for services in FULL at the time of booking. I understand that The Jolley Dietitian only accepts self-pay with a major credit card or HSA/FSA. I understand that I may request The Jolley Dietitian to provide me with an itemized super bill and that I am solely responsible for submitting it to my medical insurance for reimbursement only for medical nutrition therapy clinic visits: individual, face-to-face initial consultation or individual face-to-face follow-up 1:1 counseling sessions. I accept responsibility for the full amount due regardless of my insurance plan's reimbursement rate for medical nutrition therapy.
- **5.** The Jolley Dietitian reserves the right to decline any patient who resides outside of the state(s) in which I am legally licensed to practice in, or for any reason for which it is determined that there may exist a conflict of interest. Patients will not be charged if The Jolley Dietitian cancels the consultation for these reasons.

## **CANCELLATION POLICY**

I accept that all services are **paid in full** at the time of booking. I may contact my dietitian at least **48 hours** before my appointment to cancel or reschedule without incurring a fee. If I cancel within 48 hours of my appointment or no show, a **\$99** cancellation fee will be charged to my card on file. If I choose to cancel my package after my initial appointment, I must contact The Jolley Dietitian by email within **10 days** to receive store credit up to one year from the date The Jolley Dietitian receives the cancellation notice. I **accept that The Jolley Dietitian does not offer refunds**.

I have read and agree to the above terms of service, communication, and cancellation policies.

Updated: September 20, 2021

